



CHELAN COUNTY COMMISSIONERS MEETING MINUTES

Meeting Dates & Time:

Monday, June 29, 2026 – 9:00 A.M

Tuesday, June 30, 2026 – 9:30 A.M.

Location: Chelan County Administration Building, 400 Douglas St.

Wenatchee, WA 98801

Monday, June 29, 2026

9:01:34 A.M. Call to Order

Meeting was called to order by Chairman Smith.

Attendance

Present: Chairman Smith, Commissioner Overbay, Commissioner Hawkins, County Administrator Cathy Mulhall, and Clerk of the Board.

The Pledge of Allegiance was recited

Public Comment Period

Chairman Smith opened the public comment. Public Comment was received from:

The Public comment was closed.

9:23:09 A.M. Consent Agenda

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the Consent Agenda as presented. Motion carried unanimously.

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| 1. Approval of Minutes | 20260629-MIN-1 |
| 2. Vouchers as submitted and Listed | 20260629-BDG-1 |
| 3. Payroll Changes: | 20260629-PCN-1 |
| a) Joanna Martinez, Public Works – Termination | |
| b) Austin Stevens, Regional Justice Center – Step Increase | |
| c) Travis C. Brandt, Superior Court – Salary Increase | |
| d) Kristin M. Ferrera, Superior Court – Salary Increase | |
| e) Tracy S. Brandy, Superior Court – Salary Increase | |
| f) Fonna Sugg, Superior Court – Stipend Increase | |
| g) Phillip K. Safar, Superior Court – Hourly Rate Increase | |

- h) Scott A. Volyn, Superior Court – Hourly Rate Increase
- i) Jordan L. Miller, Superior Court – Hourly Rate Increase
- j) Michael E. Vannier, Superior Court – Hourly Rate Increase
- k) Madalyn Treat, Community Development – Resignation

9:23:26 A.M. Board Discussion

**Agenda amendment for Tuesday, June 30, 2026 – UGA Workshop move from 2:00 P.M. to 10:15 a.m. **

9:38:08 A.M. Recessed

10:00:20 A.M. The Board returned to regular Session

10:00:48 A.M. County Administrator Cathy Mulhall

Discussion:

1. Chelan County District Court RE: City of Wenatchee Contract – By Judge Jon Volyn
2. Administrative Update
- ~~3. Interlocal Agreement for Providing District Court Services between Chelan County and the City of Wenatchee~~

10:23:30 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

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| 1. Notice of Hearing – TIF Moratorium | 20260629-NOH-1 |
| 2. Reclassification request – Auditor’s Office | 20260629-HR-1 |
| 3. Hiring Freeze Authorization – District Court, Legal Clerk | 20260629-HR-2 |
| 4. Hiring Freeze Authorization – Auditor Office, Chief Accountant | 20260629-HR-3 |

10:35:41 A.M. Economic Services Director Ron Cridlebaugh

10:35:47 A.M. Public Hearing RE: Community Development Block Grant

10:42:14 AM Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Community Development Block Grant End of Grant Cycle & New Contract

10:44:56 A.M. Discussion:

1. Presentation from Chelan Valley Affordable Homeownership
2. Memo: Homeless Housing Contracts
3. Department Update

11:00:35 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Resolution Fire Hazard Ratings, Travel and Activity Restrictions
2. Resolution to Appoint Matt Renggli to the Lodging Tax Advisory Committee
3. Resolution to Appoint Greg Sivinski to the Lodging Tax Advisory Committee
4. Chelan Douglas Community Action Council Emergency Shelter Contract Amendment
20260629-GRT-1
5. Chelan Douglas Community Action Council Rapid Rehousing Contract Amendment
20260629-GRT-2
6. Chelan Valley Hope Contract Amendment
20260629-GRT-3
7. Sage Contract Amendment
20260629-GRT-4
8. Peoples Foundation Night by Night Shelter Contract Amendment
20260629-GRT-5
9. Peoples Foundation FY 2026-2027 Contract
20260629-GRT-6
10. Upper Valley MEND Contract Amendment
20260629-GRT-7
11. Women's Resource Center Contract Amendment
20260629-GRT-8
12. YWCA Emergency Housing Contract Amendment
20260629-GRT-9
13. YWCA Transitional Housing Contract Amendment
20260629-GRT-10
14. YWCA Permanent Supportive Housing Contract Amendment
20260629-GRT-11
15. Memo: Contract for the Convention Center
20260629-CORR-1
16. Letter RE: Seeking State Auditor's Office Guidance on RCW 82.14.370 – Workforce
Training
20260629-CORR-2

11:02:04 A.M. Executive Session RE: Pending Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 5-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The executive session was extended by 20 minutes; the public was notified

11:26:36 A.M. The Board returned to regular session; no action was

11:27:39 A.M. Executive Session RE: Real Estate

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 5-minute Executive Session pursuant to RCW 42.30.110(1)(b), for the purpose of discussing acquisition or lease of real property

11:51:29 A.M. The Board returned to regular Session. *No action was taken.*

11:51:58 A.M. Recessed

11:55:56 A.M. The Board returned to regular Session

11:56:10 A.M. Natural Resources Director Mike Kaputa

11:56:33 A.M. Executive Session RE: Pending Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

12:07:24 A.M. The Board returned to regular Session. *No action was taken.*

Discussion:

1. Departmental Updates

12:10:54 P.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Invitation to Bid: Deep Creek Culvert Replacement Project 20260629-BID-1
2. Change Order No. 1 and Substantial Completion with Olin Excavation for Peshastin Creek Rivermile 4.3 Project 20260629-AGR-1
3. Equipment Purchase Exceeding \$10,000: Sontek IQ Plus from Xylem for Icicle Creek Decision Support Tool Alpine Lakes Project 20260629-AGR-2
4. Consulting Agreement with North Forty Productions, LLC, for Forest Health and Wildfire Risk Reduction Project 20260629-AGR-3
5. Amendment to Consulting Agreement with Washington Conservation Science Institute for Plain-Area Wildfire Risk Assessment and Treatment Prescriptions 20260629-AGR-4

12:21:42 A.M. Recessed

The Board recessed and will reconvene in regular session on Tuesday, July 6, 2026, at 9:30 A.M

Tuesday, June 30, 2026

9:30:43 A.M. The Board reconvened in regular session

9:31:39 A.M. Public Works Assistant Director Josh Patrick

BID AWARD: Beaver Hill Slide Emergency Repair Project (CRP 766)

9:32:53 A.M. Bid Award

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board voted to award the contract for Beaver Hill Slide Emergency Repair Project (CRP 766) to Hurst Construction LLC, in the amount of \$ 789,788.00, as the lowest responsive bidder, the motion carried unanimously. 20260629-BID-1

Continued Board Discussion

1. Open Item

9:38:31 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Approve Right of Way Use Agreement for Hay Canyon Park and Ride Driveway with Chelan-Douglas Public Transportation Benefit Area dba Link Transit 20260609-AGR-5
2. Resolution #2026-55 RE: Sign a Property Damage Release for Damages Caused by Westridge Owners Association's Irrigation Line
3. Sign Liberty Mutual Property Damage Release 20260609-AGR-6

10:00 A.M. Flood Control District

Discussion:

1. Departmental Updates

9:44:06 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Approve Supplement No. 1 Agreement 2025-03 with KPFF, Inc. for Twenty-Five Mile Creek Culvert Replacement Project, Phase 1, Flood Control Zone District Project 509 (FCD 509) 20260629-AGR-7

10:07:24 A.M. Recessed

10:21:26 A.M. The Board returned to regular Session

10:21:45 A.M. Community Development Director Deanna Walter

Discussion:

1. Departmental Updates

10:23:55 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Refund – BP 260190 20260629-RFND-1
2. Refund – SDP 26-092 20260629-RFND-2

10:28:35 A.M. UGA Workshop - Susan Dretke

10:41:23 A.M. continued board discussion

10:45:50 A.M. Adjourned

The Board of County Commissioners adjourned until Monday, July 6, 2026.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	\$ 775,957.29
<i>Other Funds</i>	\$ 1,039,326.70
<i>Total all Funds</i>	\$1,815,283.99